

## **Cancellation Policy**

All treatments are by appointment only. Appointments are scheduled in advance depending on time and availability, of the therapist. Treatments normally range from 1-3 hours; however, intensive treatment sessions (mini-intensive or therapeutic intensive) can extend from 4 to 6 hours.

Patients are expected to arrive on time for all scheduled appointments. We ask that patients call the therapist if they anticipate arriving late.

Please note that in cases of tardiness and depending on therapist availability, a patient may be given the option to be treated in the allowable remaining time, with the understanding that they are still responsible for full payment for the originally scheduled block of time. Patients can also choose to cancel, but they will be charged a cancellation fee.

Your treatment is provided during a specific block of time that is reserved for you. Cancellations with less than 24 hours prior notice <u>will result in a fee of \$65 per scheduled hour</u>. The cancellation fee is to be paid in full prior to any future scheduling.

For Intensive Treatments:

A deposit of 50% of the total fee is required to reserve appointment times for an intensive treatment series. The deposit will be non-refundable should the patient cancel his/her intensive treatment series with less than 72 hours notice.

I understand and I agree that I am accountable to the cancellation policy above.

Printed Name	Date
Patient Signature	